



**Southern Association of Forensic Scientists  
2024 Annual Meeting  
April 22 – 26, 2024  
The Chattanooga Hotel – Chattanooga, TN**

**General Meeting Information**

The Southern Association of Forensic Scientists (SAFS) is a professional organization with a membership of over 300 practicing forensic scientists in a variety of different disciplines. The members represent laboratories throughout the southern United States as well as other areas throughout the country. The SAFS conference attracts approximately 125 attendees each year.

**Exhibitor Package:**

The Exhibit Booth Fee of \$1000 includes:

- Table and two chairs
- Complimentary wi-fi internet for standard usage
- Standard electrical hookup (if needed)
  - **Contact event organizers for electrical needs prior to March 15, 2024**
- Contact list of attendees
- Opportunity to place a flier or other promotional item in the attendee welcome packet
  - **Any materials to be included must be received no later than April 15, 2024**
- Company name, website, and up to ½ page ad in digital meeting program
- Breakfast for up to two exhibitors on Thursday
- Opportunity to present during our vendor spotlight Thursday morning

\*\* Exhibitors interested in presenting a half day workshop should contact event organizers ASAP. Possible discount available.

**\*\* Vendor registration is expected to be available November 2023**

\*\* Information on shipping packages directly to the hotel is coming soon and expected to be available with the Vendor Registration Form

**Tentative Exhibitor Schedule**

**Wednesday:**

12:00 pm – 5:00 pm: Exhibitor set up

7:00 pm – 9:00 pm: Vendor Reception in the Exhibitor room

**Thursday:**

7:00 am – 8:30 am: Breakfast with the Exhibitors (to include Vendor Spotlight)

8:30 am – 12:00 pm: Exhibitor tear down **\*\*Everything must be removed by 12:00 pm\*\***



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**Advertising Only Package:**

If you are not able to send a representative, but would still like to advertise with SAFS, this option is for you!

The Advertising Only Fee of \$300 includes:

- Opportunity to place a flier or other promotional item in the attendee welcome packet
  - **Any materials to be included must be received no later than April 15, 2024**
- Company logo in digital meeting program

**Sponsorship Add-Ons:**

*Break Sponsorship:*

The Break Sponsorship Fee of \$750 per break includes:

- Recognition in digital meeting program
- Signage posted during the break

Breaks are on a first come, first served basis. Break options include morning and afternoon breaks on Tuesday and Wednesday.

**Promotional Gifts, Donations, and/or Door Prizes:**

Any vendor who wishes to donate items to be given away as door prizes during the vendor reception will receive recognition for your contributions. Promotional items and door prizes are big hits with meeting attendees and a fantastic way to highlight your company. **Any item(s) your company would like to donate much be received no later than April 15, 2024.**

**Address all exhibitor questions to:**

Allison Galassie (agalassie@ncdoj.gov)

Or

April Brown (april.brown@gbi.ga.gov)

**Any materials to be included in the welcome packet or items donated as door prizes shall be sent to the follow address by the dates listed above:**

North Carolina State Crime Lab Attn: Allison Galassie  
300 St. Paul's Road  
Hendersonville, NC 29792